

Environmental, Health, Safety, and Security Assistant

Summary:

This EHSS entry-level, career development position supports programs concerning ethanol plant EHSS compliance. This position works under immediate supervision of the regional Senior EHSS Manager. Responsibilities include assisting with employee training, using monitoring and test equipment, gathering data, preparing reports, and updating environmental management plans. While the position is largely focused towards environmental compliance, some overlap into safety and health can be expected.

Essential Functions:

- Conduct/coordinate/support Environment, Health, Safety, and Security (EHSS) training in accordance with applicable regulatory requirements.
- Conduct Leak Detection and Repair monitoring, data input and report generation at assigned plants to ensure compliance with applicable Subpart VV and VVa monitoring and reporting requirements.
- Conduct inspections using established checklists to document compliance with environmental or safety requirements
- Collect environmental samples (soil, air, water, waste, etc) as directed.
- Collect safety compliance information, conduct equipment inspections, and provide employee safety support.
- Promote EHSS awareness at the plant and monitor for EHSS compliance.
- Provide support for the EHSS committees at sites where needed.
- Communicate with the EHSS Manager and follow through with their directions, suggestions and concerns.
- Assist Senior EHSS Manager in developing and implementing policies and procedures to go above and beyond those required by local, state, and federal regulations pertaining to EHSS.
- Provide support for investigations for EHSS related incidents and near misses.
- Follow-up and track corrective actions for incidents in a timely manner.
- Maintain up-to-date records at all times to comply with inspections by state and federal agencies.
- Keep all regulatory related records and reports on file for the required amount of time.
- Willingness to learn the process of an ethanol plant, the associated environmental permits and regulations, and work in a team atmosphere.
- Other tasks as necessary to support the EHSS department

Knowledge, Skills and Abilities

- Basic knowledge of federal, state, and local regulations dealing with environmental permitting, air and water quality (Title V a plus), hazardous waste, emergency response and mitigation, water use and discharge, storm water, leak detection and repair, spill prevention controls and countermeasures, risk management and facility response plans. Knowledge of process safety management and OSHA general industry standards a plus but not mandatory.
- Detail-oriented; proficiency for accuracy; dependable; positive attitude; team player
- Strong MS Office experience and proficiency with developing and using spreadsheets and/or databases.
- Ability to multi-task and take ownership of assigned projects
- Ability to lead by example
- Good communication skills, both written and verbal
- Ability to travel to at least 2 other facilities on a monthly basis to perform essential functions such as LDAR inspections
- Ability to traverse rough ground, climb or descend stairs and ladders while carrying equipment (weighing up to 25 lbs) and to work at heights or in enclosed spaces
- Work includes both an office and outdoors in all seasons.

Essential Requirements

- Bachelor degree in science, engineering, or related field required and 0-3 years experience in related field. Transcripts required, 3.0 GPA minimum required.
- Must be willing to relocate as advancement becomes available
- Travel up to 25%

Green Plains Renewable Energy offers competitive pay; a generous benefit package; paid holidays, vacation and sick time; a retirement savings plan; flexible spending accounts; a business casual attire work environment. Interested applicants, please apply online at www.gpreinc.com/careers

All potential employees of Green Plains Renewable Energy, Inc. will be required to successfully pass a pre-employment drug screening and background check prior to employment.

Equal Opportunity Employer

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Other duties may be assigned.



Environmental, Health, Safety, & Security Manager

Summary: This position outlines and implements programs concerning environmental regulatory compliance, employee EHSS procedures and accident protection and prevention. Responsibilities also include training on educational materials, inspecting company facilities, and recommending corrections or additional precautions to ensure compliance to established regulations. A strong environmental background is required, and Title V experience is a plus. This position works under immediate supervision of the Senior EHSS Manager and works closely with the Plant Manager at the location.

Essential Functions:

- Manage Environmental Regulatory Compliance of a Title V facility
- Manage facility air permits, SWPP, SPCC, FRP, TRI, Tier II, HazWaste, FCC, FDA, FAA, HazMat, and other Regulatory Compliance records and reports
- Conduct Environment, Health, Safety, and Security (EHSS) training in accordance with applicable regulatory requirements
- Promote EHSS awareness at the plant and monitor for EHSS compliance
- Elect and provide leadership for the EHSS committee
- Communicate with the EHSS committee and follow through with their suggestions and concerns
- Implement and enforce policies and procedures to go above and beyond those required by local, state, and federal regulations pertaining to EHSS. Support GPRE programs as defined
- Conduct investigations for all EHSS related incidents and near misses
- Implement containment and corrective actions for all incidents in a timely manner
- Maintain up-to-date records at all times to comply with inspections by state and federal agencies using GPRE file structure
- Keep all regulatory related records and reports on file for the required amount of time
- Maintain inventory on all EHSS supplies and PPE
- Assist production/maintenance team with, but not limited to; housekeeping, testing
- Willingness to learn the process of the plant and work in a team atmosphere

Knowledge, Skills and Abilities

- Working knowledge of federal, state, and local regulations dealing with EPA Title V regulations, NPDES, process safety management, OSHA general industry and construction standards, air and water quality, hazardous waste, emergency response and mitigation, water use and discharge, storm water, leak detection and repair, spill prevention controls and countermeasures, risk management and facility response plan
- Detail-oriented; proficiency for accuracy; dependable; positive attitude; team player
- Knowledge of root cause analysis techniques
- Strong MS Office experience and proficiency with developing and using spreadsheets and/or databases.
- Ability to multi-task and take ownership of assigned projects
- Ability to lead by example
- Good communication skills, both written and verbal
- Exceptional organizational skills as they pertain to record keeping and reporting

Essential Requirements

- Bachelor degree in science, engineering, or related field required
- 5 Years experience in Environmental Management or advancement through EHSS Assistant position required
- Some travel is required, seasonally, and to support company growth

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PSM Coordinator

Green Plains Renewable Energy, Inc., North America's fourth largest ethanol producer, recently ranked 8th on Fortune's 100 Fastest Growing Company list has an immediate need for a Temporary PSM Coordinators at our ethanol facilities in Atkinson, Nebraska, Fairmont, Minnesota and Wood River, Nebraska.

Green Plains currently operates a total of twelve ethanol plants. We also market and distribute ethanol for independent third-party ethanol producers, and we operate grain storage facilities and complementary agronomy and petroleum businesses. We are a growth company and we seek to continue our growth by adding grain storage facilities, ethanol plants, fueling terminals and more.

Summary of Position:

The PSM Coordinator will ensure company compliance with OSHA Process Safety Management (PSM) and EPA Risk Management Plan (RMP) rules by developing and implementing tools and management systems necessary to improve the basic elements.

Responsibilities include but are not limited to the following:

- Gather and centrally organize information pertaining to the elements in support of Green Plains ethanol plants
- Work with each process department to gain insight into the activities, processes, hazards, and risk prevention mechanisms for each task.
- Improve existing company PSM program elements, including, but not limited to:
 - Confined Space Profiles
 - Standard Operating procedures (SOPs)
 - LOTO Profiles
- Implement a point of use library containing all process safety information in accordance with OSHA 1910.119 following EHS&S Director's guidance
- Organize PHAs and Compliance Audits and track progress on Corrective Actions
- Work to develop databases for safety inspections, self assessments, and incident investigations
- Assist with Safety program administration to include: training, conducting walk-throughs and PSM committee participation

Skills and Requirements:

- Ability to climb ladders and stairs with heights exceeding 100 ft
- Ability to work outdoors in various weather conditions
- Ability to wear PPE
- Ability to travel when required for business (about 25%)
- Excellent time management and organization skills
- Solid communication skills both verbal and written to communicate with all levels of organization
- Computer skills, particularly Microsoft Word and Excel
- Previous background in safety, health, engineering or industrial emergency response
- Bachelor's degree in related field preferred (Engineering or Hard Science)
- PSM background/experience or safety experience preferred

This is a temporary, project based position, anticipated to last approximately 9 months. Green Plains offers competitive pay and incentive(s).

Interested applicants, please send resume with salary expectations via email to: careers@gpreinc.com

or by mail to:

Green Plains Renewable Energy, Inc.

Attn: Human Resources

450 Regency Pkwy, Suite 400

Omaha, NE 68114

Online at www.gpreinc.com/careers

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